

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS**

**THIRD-PARTY INSPECTION CERTIFICATE OF OCCUPANCY CERTIFICATION**

Date \_\_\_\_\_ Third Party Agency: \_\_\_\_\_ DCRA Approval # \_\_\_\_\_

Professional In Charge \_\_\_\_\_ Inspector \_\_\_\_\_

Permit Number \_\_\_\_\_ Inspector  
Signature \_\_\_\_\_

Project Address \_\_\_\_\_

**Complete a separate form for each discipline.**

Inspection Discipline: ☐ Electrical ☐ Plumbing ☐ Mechanical ☐ Building ☐ Fire ☐ Sprinkler

Inspection Type: ☐ Ground Work ☐ Footing ☐ Foundation ☐ Slab ☐ Rough ☐ Gas ☐ Insulation

☐ Final ☐ Hydro ☐ Hood Suppression

(Fire and Sprinkler requires electrical or plumbing permit, Hood Suppression requires Mechanical Permit)

(TPF on Separate Form)

**CERTIFICATION**

I, \_\_\_\_\_, professional-in-charge of the third party inspection activities performed by \_\_\_\_\_ in the project identified above, hereby certify and attest under oath that the final condition of the construction and installation of the specified scope of said project were inspected under by direct supervision, for conformance with the construction documents approved by DCRA.

This certification includes the disciplines listed above. The inspected systems and/or construction features were checked for compliance with the construction documents approved by DCRA

and , in my professional opinion, are deemed to be compliant and substantially completed.

In reliance thereof, the installation/construction of the specified scope at these premisses is recommended to be APPROVED for the inspected disciplines and the corresponding final clearance for Certificate of Occupancy purposes is recommended.

Certified under my seal and signature on \_\_\_\_\_

Signature \_\_\_\_\_

Scope of Certification

**CERTIFICATE OF OCCUPANCY**

Disclaimer

The scope of the certification is restricted to the code and/or regulatory compliance inspection performed by the Inspection agency on behalf of DCRA and pursuant to provisions of the Homestart Regulatory Improvement Amendment Act of 2002, codified as DC Official Code, 2001 Ed § 109.4.

The system and/or construction features were inspected only for consistency with the approved plans and for compliance with the minimum requirements of the codes and regulations enforced by DCRA. This certification is not to be construed as certification of any portion of the design of construction of the project and does not relieve the registered designer(s) of record and other parties of their responsibilities for the design or construction of the project.

Mail executed original certification to:  
Administrator - Third Party Inspection Program  
Department of Consumer and Regulatory Affairs  
1100 4th St SW  
Washington, DC 20024

